

RECORD OF PROCEEDINGS

Minutes of

CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

October 10, 2016

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Call to Order

The Concord Township Board of Trustees met in regular session on Monday, October 10, 2016 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:06 p.m. The roll was called, and Trustees Jason Haney, Joe Garrett, and Bart Johnson were present.

Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes with no changes from the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

None.

Old Business

Ohio Insurance Services agent, Frank Harmon, met with Fiscal Officer Davis last week. Two options for higher deductible plans through Medical Mutual (MMO) were presented to the Board for a premium cost savings of about \$42,000 per year. Co-pays for office visits, urgent care, emergency room, and prescription drugs would increase. The HRA funding plan could increase to offset the higher deductibles, and still result in an overall savings from what was originally proposed. Trustees wanted to know why a quote from United Healthcare (UHC) was not presented, and if the UHC network was better than MMO. Anthem and Aetna do not provide quote for co-op groups less than 50 members. Mr. Garrett will call Mr. Harmon for more details.

Quotes were reviewed from Evolution Ag, Kelley's Outdoor Equipment, and Voss Brothers for a new 72" commercial mower for the maintenance department. Trustees inquired what the cost would be to hire out the park mowing. The township would lose control over when mowed and quality, but would be good to compare. Mr. Johnson will check.

Mr. Haney researched the Bellpoint alleys at the Delaware County Recorder's office. Mr. Garrett also talked to County Engineer, Chris Bauserman. The alleys are not township right-of-way since there is not a road there, and the space was never vacated. The homeowner would have to contact the County for issues with the alley space. Some areas of Bellpoint were vacated in the 1970's by the County but not all. Therefore, the alleys are not township right-of-way, so legally cannot do anything with trees or anything in the alleys.

New Business

A complaint was received about a loose dog at Concord Park that confronted another dog walker. Mr. Johnson responded that special duty officers occasionally check the park, but policing dogs and owners is difficult. The other option is to ban dogs from the park again if people cannot follow the rules of keeping them leashed. Suggestions included sending out a township email, or posting something on the website or a newsletter.

Correspondence was received from the Delaware County Regional Planning Commission (DCRPC) that the township's representative has missed attending three meetings, and the township has no alternate representative. ***Mr. Garrett moved to appoint Trustee Jason Haney as DCRPC alternate member. Mr. Johnson seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.***

Zoning Department

The owner of 7364 Dublin Road stopped by the fire station last Wednesday to report he was cleaning up the property within two to three days.

An assistant called Chief Cooper regarding the Moore/Dublin Road properties. They would like the property cleaned up but are out of state and do not know who to call.

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Resident Ken Darst, who bushhogs property, has quoted \$1,000 for property cleanup and will contact the owner.

The US42 nuisance property has been cleaned up some, but still full of debris. The Prosecutor's office will be consulted since much of the debris may be personal property. The fiscal office will ask if another letter can be sent from the Prosecutor's office.

Director of Operations

Chief Cooper and Mr. Haney reported the joists and deck for the mezzanine level were delivered today at the new fire station (due September 19). A meeting will be held tomorrow morning with Charter Hill and the concrete subcontractor about fixing concrete issues. The finish is terrible - pitted and rough in many areas. The red iron will be completed soon, then building sides installed, then roof. The concrete may be ground and epoxy coated in lieu of having colored concrete. Those issues and questions will be addressed tomorrow. Inside selections were chosen at M&W, and stone samples are next. The exterior will have stone four feet up, and brick soldier course above the tower windows. The leach bed is finished, but the tanks still need to be installed. The back of the property needs dozer to level. The fire department will do the landscaping and grass seeding. As soon as the sides are up, the plumber, HVAC and steel subs can make up lost time.

Mr. Garrett discussed the culvert/tile along Bean Oller Road. It was cleaned out along the road but not under the road. The ditch may need re-established on the other side of the road also.

The EMS billing is ready to begin. Training meetings were held with all three units. A letter will be placed on the website for resident questions about the EMS billing program.

Fire/EMS run reports for May through September were distributed to the Board. The department has made 580 runs year-to-date. Chief Cooper reported the township has had heroin overdose related calls. It is here. He will have a report at the next meeting.

The fall festival and fire prevention open house was last Saturday, October 1, 2016 from 4:00-7:00 pm at Concord Park. The event went very well and the rain held off. Activities included wagon rides, campfire with s'mores and apple cider, bagpipe playing, book reading, landing by MedFlight chopper, City BBQ food, crafts, firefighter combat challenge, and community displays.

Speed trailer reports were reviewed from Archer Lane and Scioto Chase Boulevard. The Board feels the special duty officers are having a positive effect.

Financial

It was made a matter of record that Oller Cemetery lot 129, graves 1-2 were sold. Deeds were signed.

Bank statements for September were reviewed and initialed by the Board.

A park map with walking/running distances was reviewed for placement at the park.

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$4,957,269.23, and Special Revenue Funds (Motor Vehicle & Permissive License Tax, Gas Tax, Cemetery, Road, Fire) \$5,758,738.97.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, vouchers, and warrants #1540-1543, void 12344, 12345-12376, totaling \$183,298.73. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

As there was no further business, **Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.** Meeting adjourned at 9:00pm.

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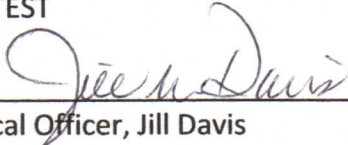
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ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Jason Haney



Joe Garrett

Bart Johnson

October 10, 2016

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT
Insurance Renewal

OLD BUSINESS
Mower Quotes
EMS Billing Announcement
Bellepoint right of ways

NEW BUSINESS
Dog Complaint

ZONING INSPECTOR
DCRP alternate
Nuisance Properties update

FIRE DEPARTMENT / OPERATIONS DIRECTOR
Fire Station Update
EMS Billing update

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

PENDING WARRANT REPORT
Concord Township [2016]

Date: 10/10/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1540	180.18	V 1540	HR BUTLER, LLC	PAYROLL PROCESSING FEES 9/30/16
1541	3056.43	V 1541	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 9/30/16
1542	44571.76	V 1542	HR BUTLER, LLC	PAYROLL SALARIES 9/30/16
1543	14361.45	V 1543	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 9/30/16
12344	-6823.56	V12344	MULL & WEITHMAN ARCHITECTS, INC.	VOID CHECK TO ARCHITECT/UNDER REVIEW
12345	846.64	VW12345	KLEEM, INC.	ROAD DEPT SIGN/MARKING SUPPLIES
12346	105.00	VW12346	PORTA KLEEN	PARK PORTABLE RESTROOM SEP'16
12347	37.35	VW12347	BATTERIES PLUS COMMERCIAL SALES	ROAD DEPT BATTERIES SUPPLY
12348	336.98	VW12348	VALTECH COMMUNICATIONS	ADMIN PHONE LINES BILL
12349	1301.54	VW12349	EXPRESS SERVICES INC	ROAD DEPT LABOR 9/12-9/22, 59 HRS/2WKS
12350	13.16	VW12350	SHERWIN WILLIAMS CO	ROAD DEPT PAINT SUPPLIES
12351	99.00	VW12351	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER SUPPLY
12352	104642.02	VW12352	CHARTER HILL CONSTRUCTION INC.	FIRE STATION CONSTR PAY APPL #5 32.52%
12353	78.00	VW12353	CAPITAL CITY OIL, INC.	ROAD DEPT USED OIL COLLECTION
12354	458.14	VW12354	LOWE'S COMPANIES, INC	ROAD/OLLER/FIRE SUPPLIES
12355	77.94	VW12355	JILL DAVIS	CERTIFIED MAILX2 & OGFOA DUES REIMBURSE
12356	142.73	VW12356	COLUMBIA GAS	FIRE DEPT GAS UTILITY
12357	3215.00	VW12357	MOBILETEK CONSULTING LLC	FIRE DEPT TOUGHBOOK COMPUTER
12358	1412.43	VW12358	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
12359	467.50	VW12359	THE DELAWARE MOTIVE PARTS	FIRE/ROAD SUPPLIES & TOOLS
12360	28.02	VW12360	THE HARDWARE EXCHANGE	ROAD DEPT HARDWARE SUPPLIES
12361	824.96	VW12361	MICRO CENTER	FIRE DEPT NEW LAPTOP & SUPPLIES
12362	875.00	VW12362	NOFZIGER DOOR SALES, INC.	ROAD DEPT OVERHEAD DOOR REPAIRS
12363	216.00	VW12363	JOHN MIELKE	SPECIAL DUTY SHERIFF SEP'16
12364	216.00	VW12364	ROBERT CURREN	SPECIAL DUTY SHERIFF SEP'16
12365	108.00	VW12365	CHRIS BURDEN	SPECIAL DUTY SHERIFF SEP'16
12366	216.00	VW12366	MONICA RICE	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12367	216.00	VW12367	JOHN HERRINGTON	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12368	216.00	VW12368	BRIAN BLAIR	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12369	108.00	VW12369	ANDREW LEE	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12370	108.00	VW12370	DAVE BUTTLER	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12371	108.00	VW12371	SEAN BOBB	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12372	108.00	VW12372	ANTHONY PIZZI	SPECIAL DUTY SHERIFF DEPUTY SEP'16
12373	45.00	VW12373	CHRIS BURDEN	SPECIAL DUTY SHERIFF ADMIN FEE
12374	675.00	VW12374	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY SHERIFF CRUISER FEE SEP'16
12375	370.00	VW12375	DELAWARE COUNTY TOWNSHIP ASSOCIATION	DCTA/OTA MEMBERSHIP DUES
12376	10281.06	VW12376	MULL & WEITHMAN ARCHITECTS, INC.	ARCH PMT 65% CONST ADMIN +REIMB JUN-JUL
=====				
	183298.73		Total Amount of Pending Warrants	

CASH SUMMARY BY FUND
Concord Township [2016]

Date: 10/10/16

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	1089833.02	0.00	0.00	6910506.79	1953237.56	1500000.00	0.00	4957269.23
02 -MOTOR VEHICLE LICENSE TAX	16506.48	13437.88	0.00	0.00	29944.36	3768.79	0.00	0.00	26175.57
03 -GASOLINE TAX	112662.58	80130.29	0.00	0.00	192792.87	130097.71	0.00	0.00	62695.16
05 -CEMETERY	33130.36	10410.00	0.00	0.00	43540.36	7744.23	0.00	0.00	35796.13
10 -FIRE DISTRICT	2710871.21	4232247.63	1500000.00	0.00	6943118.84	3151925.35	0.00	0.00	3791193.49
11 -ROAD DISTRICT	1425311.39	434244.44	0.00	0.00	1859555.83	57992.40	0.00	0.00	1801563.43
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	27087.53	0.00	0.00	51249.36	9934.17	0.00	0.00	41315.19
TOTAL ALL FUNDS	10143317.62	5887390.79	1500000.00	0.00	16030708.41	5314700.21	1500000.00	0.00	10716008.20